



FEDERAL SMALL BUSINESS CONFERENCE



NOVEMBER 16-19, 2021 • GEORGIA WORLD CONGRESS CENTER • ATLANTA, GA.

SUPPLEMENTAL INFORMATION SHEET

BUSINESS → GOVERNMENT

Prior to your meeting, email this completed sheet to the government representatives with whom you have appointments. Also send your capabilities statement!

Company Name: _____

Representative Name and Email: _____

Our meeting is scheduled for (note day, date, and time) _____

DUNS Number: _____

CAGE Code: _____

Primary NAICS: _____

Secondary NAICS: _____

Self-Performed Services: _____

Single-project bonding capacity: _____

Aggregate bonding capacity: _____

Type of Conversation (check one)

New Introduction to the Agency

Capabilities Briefing

Question on a Specific Opportunity or Program:

We primarily bid on (check all that apply)

set-asides

unrestricted

Registered on SAM.GOV? Yes NO

Brief overview of company:

Current US federal government contracts that firm currently holds (up to 3):

1. _____

2. _____

3. _____

Past Performance: (List 3 recently completed government projects/projects with positive CPARS ratings or kudos from government client)

1. _____

2. _____

3. _____

Download capability statement from

(enter web address): _____

Additional comments or questions to help facilitate this meeting:
