SAME Content Speaker Agreement

1. I agree to comply with all program-related deadlines provided to me by SAME, including but not limited to deadlines for handouts, A/V requests, etc.

2. During my presentation, I will not engage in any type of promotional marketing or selling of any product or service, and I will not disparage SAME in any way.

3. I agree to notify SAME’s program manager immediately in the event that an emergency should prevent me from meeting my obligation as a speaker.

4. I grant to SAME a royalty-free license to use, reproduce and distribute my presentation (including all handouts and PowerPoint presentations) in any way in the future, with appropriate attribution to me. I understand that this license does not change the fact that I retain copyright ownership of my presentation, and does not prohibit me from using my presentation in any way or from allowing others to use it.

5. I agree to use the PowerPoint and handout templates and logos provided to me by SAME for any PowerPoint presentation and/or handouts I may utilize in connection with the program, and I agree not to use these templates and logos in any way except in connection with this or other SAME programs.

6. To the best of my knowledge, my presentation does not violate any proprietary or personal rights of others (including any copyright, trademark and privacy rights), is factually accurate, and contains nothing defamatory or otherwise unlawful. I have the full authority to enter into this agreement and have obtained all necessary permissions or licenses from any individuals or organizations whose material is included or used in my presentation.

7. I authorize SAME to use my name, likeness, photograph, and biographical data in connection with the use and promotion of the program.

8. I give my consent for SAME to record my presentation in audio and/or visual form. I understand that SAME is the sole copyright owner of the recording and can distribute and sell it, along with any supporting materials. In the event that SAME should record my presentation and upon my request, SAME will provide me with one complimentary copy of the recording, which I may use for my personal, archival use (which use includes posting the recording on my website or using the recording in my marketing materials); however, I agree not to sell, distribute, or otherwise use the recording in any other way, except with the prior written consent of SAME. I understand that any other recording of my presentation is expressly prohibited. Please note that requests are required within 30 days of the presentation.

9. I will be responsible for all travel arrangements and expenses that I incur. I understand that I will not receive any royalties, honoraria, reimbursement of expenses, or other compensation from SAME in connection with the program or the rights granted above. All speakers must book housing through our SAME room block. If you chose not to you may lose your speaker discount.

CODE OF CONDUCT

SAME is committed to providing a safe and welcoming experience for all participants, regardless of race, ethnicity, disability, religion, political affiliation, gender, gender identity or expression, sexual orientation, and any other characteristic protected by applicable federal, state or local laws, regulations or ordinances. SAME does not tolerate discrimination, intolerance, harassment, aggression, or ill will of any kind at any SAME event, either in person or via electronic means.
We expect all event participants, presenters, sponsors, employees, and staff to:

- Remain positive, friendly, and welcoming to others at all times.
- Recognize that this event is a place for diversity of thought, organization, and individuals; as such, respect and inclusivity for all is expected.
- Wear your event badge at all times, with your name on it.
- Be alert and report any discriminatory, harassing, aggressive, or exclusionary behavior or speech to event staff immediately.

Unacceptable Behavior
Unacceptable behavior includes, but is not limited to: intimidating, harassing, abusive, discriminatory, derogatory, or demeaning conduct; inappropriate physical contact (e.g., unwelcome sexual advances, groping, sexual assault); physical, written, verbal, or other abuse as determined by SAME and its representatives, in their sole discretion; failing to obey any rules or regulations of the venue and SAME.

Consequences of Unacceptable Behavior
Unacceptable behavior will not be tolerated. Anyone engaged in unacceptable behavior is subject to expulsion from the event, in SAME’s sole discretion, without refund.

Reporting Unacceptable Behavior
If you are being harassed, notice that someone else is being treated poorly, or have additional concerns, please contact any member of the SAME National Office on-site, or by contacting registration@same.org.

We expect all participants to follow this Code of Conduct at all event venues, any external venue affiliated with the SAME event, and all related social events. The policy may be revised at any time by SAME without notice.

By accepting this Speaker Letter of Agreement, and based on mutual consideration, I understand and agree to the above terms and conditions.